



**NON-GOVERNMENTAL ORGANISATION BOARD**  
**APPLICATION FOR RESERVATION OF NAME OF ORGANISATION**

To the Executive Director,  
 NGOs Co-ordination Board,  
 P.O.Box 44617 -00100  
 NAIROBI.

I,.....  
 (Full Names)

of.....  
 (Address)

request your approval to register a Non-Governmental Organisation in any of the following names:  
 1. ....

2. ....

3. ....

Signature of applicant.....

Dated.....20.....

**FOR OFFICIAL USE ONLY**

Rejected / Reserved / Approved

Reasons:

.....  
 .....  
 .....  
 .....  
 .....

(Signed).....

Executive Director / Non-Governmental  
 Organisation Co-ordination Board

Fee: Kshs. ....  
 GPK-5834 IM-6/93

**NOTE: NAME RESERVATION IS VALID FOR 60 DAYS ONLY**

## **REASONS FOR REJECTING PROPOSED NAMES BY APPLICANT**

The following are the reasons why proposed names are rejected:

- a. Those that are similar in entirety to a name already existing in the register except in instances where the organization is sponsored by an existing organization as a chapter/branch
- b. Those that have three initial words that are similar to an existing name
- c. Those whose names are similar to that of an existing government department, existing and legally registered organization
- d. Those which make derogatory or offensive reference to a particular community, group of people or religion
- e. Those whose names suggest or make reference to an intention to evangelize or propagate the faith
- f. Those whose acronym is similar to an existing name or acronym in the register
- g. Those that when shortened might have similarity with an existing acronym or name in the register
- h. Those whose meaning appear unclear except in instances where the organization is registered elsewhere outside the country to carry out the work of an NGO
- i. Those that involve an amalgamation of the names of individuals
- j. Those who seek to use individuals' names without their written consent and or that of their families.
- k. Where the proposed name is already in existence