



Ref: PBORA/DG/ICM/25/26 (215)

January 21, 2026

Dear Partner,

INVITATION TO THE INSTITUTE OF CHARITY MANAGEMENT (ICM) JOINT MANAGEMENT TRAINING, 4TH AND 5TH MARCH, 2026 ELDORET

The Public Benefit Organizations Act, 2013 (The Act) was operationalized on 14th May 2024, repealing the NGOs Co-ordination Act of 1990. It establishes the Public Benefit Organizations Regulatory Authority also referred to as PBORA (formerly the NGOs Co-ordination Board) as a State Corporation responsible for regulating and enabling the PBOs sector in Kenya.

The Act provides the broader mandate for the establishment and operations of public benefit organizations, that includes continuous training through the Institute of Charity Management (ICM) as provided under section 42 (1) (i) of the Act.

The Public Benefit Organizations through the Institute of Charity Management (Hereinafter ICM holds various training and capacity building forums for PBOs/NGOs across the country from time to time. Attached is our invitation letter for the upcoming training to be held on **4th - 5th March, 2026** in Eldoret. **The training venue will be communicated in due course.**

You are therefore invited to nominate your members, management, partners and networks to attend the first ICM trainings for the year 2026. The theme for this year's training is "**BUILDING CAPACITIES FOR TRANSITION INTO THE PBO ACT: OPPORTUNITES & CHALLENGES**" with the main objective being empowering the sector players on transition, management and operational issues of PBOs.

The training fee is **Ksh.29, 000.00** per person for the two days catering for workshop venue, training materials, teas and lunch, only. Accommodation subsistence and related expenses shall be catered for by the nominating organisation. Payment should be made through the Authority's e-Citizen portal <http://ngoboard.ecitizen.go.ke/> (Request for Training). **Participation is subject to registration by sending an email with the payment details and the names of the nominees to icm@pbora.go.ke. The deadline for registration is 27th February, 2026.**

Yours

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